



## CITY OF DERBY

### BOARD OF APPORTIONMENT & TAXATION MEETING MINUTES JUNE 17, 2019 7:00 PM JOAN WILLIAMSON ALDERMATIC CHAMBERS

Jerry Borrelli  
Ray Bowers  
James Butler  
Christopher Carloni.  
Rob Forte

Carlo Malerba, Jr.  
Shirley Miani  
Rose Petroso  
Sam Pollastro, Jr.  
Judy Szewczyk, Chairperson

Ms. Szewczyk opened the meeting at 7:04 PM with the Pledge of Allegiance.

#### Roll Call

**Present:** Mr. Borrelli, Mr. Bowers, Mr. Butler, Mr. Forte (phone), Mr. Malerba, Ms. Miani,, Mr. Pollastro and Ms. Szewczyk.

**Absent:** Mr. Carloni, Ms. Pertoso.

Additions, Deletions and Corrections to the Agenda.

- A motion was made by Mr. Butler and seconded by Mr. Pollastro to delete the approval of the minutes of May 21, 2019 - Meeting was cancelled. Motion Carried
- A motion was made by Mr. Pollastro and seconded by Ms. Miani to add Fire Department, \$800.00. Motion Carried
- A motion was made by Mr. Pollastro and seconded by Mr. Forte to increase the Payroll Taxes to \$32,000.00. Motion Carried.
- A motion was made by Mr. Bowers and seconded by Ms. Miani to transfer money from the working balance to the Police Department to the Signing Bonus Account. Motion Carried.

Public Portion

Ms. Szewczyk asked the public to hold their comments regarding the Budget until the budget discussion took place. She then closed the Public Portion.

Treasurer's Report

Mr. McLiverty said he would hold his comments until the budget discussion.

Budget Procedure, Status and Advisory:

Ms. Szewczyk said discussions will take place during the preliminary presentation.

Transfer, Insurance 2200 (\$30,000.00)

- From Account (001-2200-270-0001) Liability Insurance \$30,000.00
- To: Account (001-8400-390-0390) \$30,000.00 for Street Lightd
- From Account (001\*8400-390-0390) \$30,000 For Street Lights
- To Account (001-4200-230-0235) Street Lights \$30,000.00

A motion was made by Mr. Butler and seconded by Mr. Pollastro, to pay electricity for street lights to the end of the fiscal year. Motion Carried.

Transfer Fire Department 3200 \$8,130.57

- From Account (001-3200-270-0272) Firemen Physicals \$6,775.44
- From: Account (001-3200-330-0335) Radio Maintenance \$1,355.13
- To::Account (001-3200-330-0334) Equipment Maintenance \$8,130.57

A motion was made by Mr. Bowers and seconded by Mr. Borrelli. Motion Carried.

Transfer Fire Department 3200 \$5337.00

- From Account (001-3200-230-0131 Yankee Gas \$4,615.00
- To Account (001-3200-330-0332) Building Maintenance \$4,615.00
- From: Account (001-3200-330-0333) Fire Alarm Maintenance \$562.00
- To: Account (001-3200-230-0233) Comcast \$562.00
- From: Account (001-3200-460-0461) Hose \$160.00
- To: Account (001-3200-150-0152) Fire watch \$160.00

A motion was made by Mr. Butler and seconded by Mr. Bowers. Motion Carried.

Transfer Fire Department 3200 \$1250.00

- From Account (001-3200-330-0333) Fire Alarm Maintenance \$1250.00
- To Account (001-3200-330-0336) Annual Service Contract \$1250.00

A motion was made Mr. Pollastro and seconded by Mr. Forte. Motion Carried.

Transfer, Payroll Taxes 2600 (\$32,000.00)

- From Account (001-2600-270-0270) Payroll Taxes \$30,000.00
- To Account (001-1700-430-0430) Computer Consulting \$2,000.00
- To: Account (001-6800-230-0230) Electricity \$1,500.00
- To: Account (001-6800-230-0231) Gas \$500.00
- To Account (001-8600-150-0151) City Engineer \$8,000.00
- To Account (001-2400-110-0110) Medical Buyout \$20,000.00

A motion was made by Mr. Butler and seconded by Mr. Borrelli. Motion Carried.

Police Department 3100 \$68,513.12

- From Account (001-8400-390-0391) Working Balance \$68,513.12
- To Account (001-3100-110-0116) Sign On Bonus \$68,513.12

A motion was made by Mr. Bowers and seconded by Mr. Borrelli. This change is being done in lieu of a raise. Motion Carried.

## Discussion and possible vote on Preliminary Budget

Mr. McLiverty gave a presentation on a Seven Point Recovery Plan:

- Debt Restructuring- i.e. roads, roofs, etc.
- Sale of Asdrsts Sale of the VARCA building, goes to the Fund Balance
- Mill Rate Increase, something we have not done, but needed it now
- Adjust Long Term Costs. Pension Fund 86% funded, reduced by \$550.000
- Tax Sale – Delinquent taxes
- Structured Organizational Changes
- Fund Balance Replenishment as % of Revenue – Now at 5 to 7% needs to be 10 to 12%

A presentation was given how ways too replenish the Fund Balance.

Ms. Szewczyk explained to the people that the board had already gone through each department and made cuts to the budget submissions. She said she would be going through each department, if anyone had questions or problems. Mayor Dziekan suggested not giving any raises to any department heads at this time.

### Preliminary 2019-2020 Budget

#### .Dept. 1100 MAYOR'S OFFICE \$187,720

- A motion was made by Mr. Pollastro and seconded by Ms.Malerba. Motion Carried.

#### Dept. 1200 PROBATE COURT \$6,094

- A motion was made by Mr. Pollastro and seconded by Mr. Bowers .Motion Carried.

#### Dept. 1201 FINANCE COMMITTEE \$4,000.

- A motion was made by Mr. Malerba and seconded by Ms. Pollastro. Motion Carried.

#### Dept. 1300 TOWN CLERK \$227,758

- A motion was made by Mr. Borrelli and seconded by Mr. Butler Motion Carried..

#### Dept. 1500 REGISTRAR OF VOTERS \$63,203

- A motion was made by Mr. Malerba and seconded by Mr. Borrelli Motion Carried.

Dept. 1600 LEGAL SERVICES \$235,500

- A motion was made by Mr. Bowers and seconded by Ms. Miani. Motion Carried.

Dept 1700 DATA PROCESSING \$73,674

- A motion was made by Ms. Borrelli and seconded by Mr. Pollastro. Motion Carried.

Dept. 2100 TREASURER'S OFFICE \$116,750

- A motion was made by Mr. Malerba and seconded by Ms. Miani Motion Carried..

Dept. 2200 INSURANCE \$509,946

- A motion was made by Mr. Bowers and seconded by Ms. Miani. Motion Carried..

Dept. 2300 RETIREMENT \$850,000

- A motion was made by Mr. Malerba and seconded by Ms. Miani. Motion Carried.

Dept. 2400 EMPLOYEE BENEFITS \$7,197,200

- A motion was made by Mr. Butler and seconded by Mr. Pollastro.. Motion Carried.

Dept. 2500 FINANCE DEPT. \$176,202

- A motion was made by Mr. Pollastro and seconded by Mr. Bowers. Motion Carried.

Dept. 2600 PAYROLL TAXES \$469,974

- A motion was made by Mr. Pollastro by Mr. Borrelli. Motion Carried.

Dept. 2800 TAX COLLECTOR \$132,837

- A motion was made by Mr. Malerba and seconded by Mr. Borrelli. Motion Carried.

Dept. 2900 ASSESSOR \$121,604

- A motion was made by Mr. Pollastro and seconded by Mr. Butler. Motion Carried.

Dept. 3000 AUXILLARY POLICE \$15,845

- A motion was made by Mr. Borrelli and seconded by Mr. Butler. Motion Carried.

Dept. 3100 POLICE DEPARTMENT \$3,889,896

- A motion was made by Mr. Malerba and seconded by Ms. Miani. Motion Carried.

Dept. 3200 FIRE DEPARTMENT \$319,740

- A motion was made by Mr. Borrelli and seconded by Ms. Miani. Motion Carried.

Dept 3300 OFICE OF EMERGENCY MGMT \$14,350

- A motion was made by Mr. Butlrer and seconded by Ms. Miani. Motion Carried.

Dept 3400 FIRE MARSHALL \$117,178

- A motion was made by Mr. Pollastro and seconded by Ms. Miani. Motion Carried.

Dept. 3500 PUBLIC HYDRANTS \$255,838

- A motion was made by Mr. Butler and seconded by Mr. Malerba. Motion Carried.

Dept. 3700 MISCELLANEOUS CAPITAL \$564,468

- A motion was made by Mr. Malerba and seconded by Mr. Bowers. Motion Carried.

Dept. 4100 HIGHWAY DEPARTMENT \$1,698,841

- A motion was made by Mr. Butler and seconded by Mr. Bowers. Motion Carried..

Dept. 4200 ELECTRICITY \$460,100

- A motion was made by Mr. Borrelli and seconded by Mr. Bowers. Motion Carried.

Dept. 4300 SANITATON \$1,290,249

- A motion was made by Mr. Pollastro and seconded by Ms. Miani. Motion Carried.

Dept. 5100 PARKS & RECREATION \$236,973

- A motion was made by Mr. Butler and seconded by Ms. Miani. Motion Carried.

Dept. 5200 Payden Field House \$34,525

- A motion was made by Mr. Bowers and seconded by Mr. Butler. Motion Carried.

Dept. 5400 HEALTH SERVICES \$319,189

- A motion was made by Mr. Borrelli and seconded by Mr. Butler. Motion Carried.

Dept. 5500 LIBRARY \$510,224

A motion was made by Mr. Butler and seconded by Ms. Miani. Motion Carried.

Dept. 5600 CEMETARY \$600

- A motion was made by Mr. Borrelli and seconded by Mr. Butler. Motion Carried.

Dept. 6100 BUILDING INSPECTOR \$141,813

- A motion was made by Mr. Bowers and seconded by Mr. Borrelli. Motion Carried.

Dept. 6300 COMMUNITY DEVELOPMENT \$76,706

- A motion was made by Mr. Malerba and seconded by Mr. Bowers. Motion Carried.

Dept. 6400 FLOOD CONTROL \$14,050

- A motion was made by Mr. Malerba and seconded by Mr. Borrelli. Motion Carried.

Dept. 6500 PNZ \$100.

- A motion was made by Mr. Malerba and seconded by Mr. Pollastro. Motion Carried.

Dept. 6510 INLAND WETLAND COMMISSION \$190

- A motion was made by Mr. Bowers and seconded by Ms. Miani. Motion Carried.

Dept. 6800 SENIOR CENTER \$189,036

- A motion was made by Mr. Pollastro and seconded by Ms. Miani. Motion Carried.

Dept 6900 Parking Division 135,590

- A motion was made by Mr. Malerba and seconded by Mr. Borrelli. Motion Carried.

Dept. 7100 BONDED INDEBTEDNESS \$1,031,689

- A motion was made by Mr. Bowers and seconded by Ms. Miani. Motion Carried.

Dept. 7200 LOCIP FUNDS \$126,810

- A motion was made by Mr. Butler and seconded by Ms. Miani. Motion Carried.

Dept. 8100 CITY HALL MAINTENANCE \$289,420

- A motion was made by Mr. Pollastro and seconded by Ms. Miani. Motion Carried

Dept. 8200 CITY WIDE AGENCIES \$226,642

- A motion was made by Mr. Bowers and seconded by Mr. Pollastro. Motion Carried.

Dept. 8300 CITY WIDE FUEL \$150,000

- A motion was made by Mr. Malerba and seconded by Mr. Bowers. Motion Carried.

Dept. 8400 BUDGET WORKING BALANCE \$1,404,143

- A motion was made by Mr. Pollastro and seconded by Mr. Borrelli. Motion Carried.

Dept. 8600 CITY ENGINEER \$96,001

- A motion was made by Mr. Bowers and seconded by Ms. Miani. Motion Carried

Dept. 9100 BOARD OF EDUCATION \$18,616,606

- A motion was made by Mr. Malerba and seconded by Mr. Borrelli. Motion Carried.

Dept. 9200 YOUTH SERVICE BUREAU \$45,131

- A motion was made by Mr. Borrelli and seconded by Mr. Bowers. Motion Carried.

Dept. 9900 Board of Education Grants \$1,892,774

- A motion was made by Mr. Malerba and seconded by Mr. Pollastro. Motion Carried.

Ms. Szewczyk presented the Preliminary Budget to be \$44,537,279, a motion was made by Mr. Butler and seconded by Mr. Bowers. Motion Carried.

Ms. Szewczyk presented the Revenue to be \$44,537,279, a motion was made by Mr. Butler and seconded by Mr. Bowers. Motion Carried.

Ms. Szewczyk said the Mill Rate will be 41.87, and increase of 2.5%. Mr. McLiverty said that the expected tax payments will be 99%. A motion to accept the mill rate was made by Mr. Bowers and seconded by Mr. Pollastro. Motion Carried.



A Public Hearing will be held on Thursday, June 20<sup>th</sup>, 2019. The Budget will then be finalized.

**Adjournment**

A motion to adjourn was made by Mr. Pollastro and seconded by Mr. Borrelli. The meeting was adjourned at 10:20 PM.

Respectfully Submitted,

Louise Pitney

Recording Secretary

\*\*\* These minutes are subject to the approval by the Board of Apportionment & Taxation  
at their next regular meeting.